

# Communication tools

Type of interaction	Activity	Platform
Informal conversations and presentations	Conference calls / video conferencing	Skype, GoToMeeting, Google Hangouts
	Messaging	WhatsApp, Direct messages on social media, Slack, Yammer, Chatter
Information sharing	Repositories	Google Drive, Dropbox
	Email discussion groups	Google Groups, Yahoo Groups
	Existing social networking sites	Facebook, Twitter, LinkedIn
	Collaborative documents	Google Docs, Etherpad, Google Fusion Sheets
	Message boards	Reddit, Specific sites eg. StudentRoom, patient networks
	Intranet portals / websites	Member's area on website, searchable directories, technical handbooks, diagnostic tools
Longer-term structured collaboration	Mapping	Gephi, Murali
	Workflow integration	Asana, Trello, Basecamp
	Calendar management	Google Calendar, iCal
	Online community	Facebook, Ning, tailored apps and websites e.g. Project Dirt, Hive online community
	Wikis	Wikipedia, DokuWiki, Confluence, MediaWiki
	Blog network	Wordpress, TypePad, Blogger
Decision-making	Loomio	